

# NEW WINDSOR SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### School Directory

|                               |  |
|-------------------------------|--|
| <b>Ministry Number:</b>       | 1390   |
| <b>Principal:</b>             | Lisa Harland                                       |
| <b>School Address:</b>        | 185 New Windsor Road<br>New Windsor, Auckland 0600 |
| <b>School Postal Address:</b> | 185 New Windsor Road<br>New Windsor, Auckland 0600 |
| <b>School Phone:</b>          | 09-628-8001  |
| <b>School Email:</b>          | lharland@newwindsor.school.nz                      |

#### Members of the Board

| <b>Name</b>       | <b>Position</b>         | <b>How<br/>Position<br/>Gained</b> | <b>Out of Office</b> |
|-------------------|-------------------------|------------------------------------|----------------------|
| Ashley Quensell   | Presiding Member        | Elected                            | May 2022             |
| Lisa Harland      | Principal ex Officio    |                                    |                      |
| Jo Morgan         | Deputy Presiding Member | Elected                            | May 2022             |
| Selah Hart        | Member                  | Co-Opted                           | May 2022             |
| Bryce Jones       | Member                  | Elected                            | May 2022             |
| Scott Leman       | Member                  | Elected                            | May 2022             |
| Megan McGrath     | Member                  | Elected                            | May 2022             |
| Tavake Singh      | Member                  | Elected                            | May 2022             |
| Phonderly Siohane | Staff Rep               | Elected                            | May 2022             |

|                                       |   |
|---------------------------------------|---|
| <b>Accountant / Service Provider:</b> | Top Class Financial Management Services<br>Avril Denton |
|---------------------------------------|---|

# NEW WINDSOR SCHOOL

Annual Report - For the year ended 31 December 2021

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# New Windsor School

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Ashley Quensell

Full Name of Presiding Member

Lisa Harland

Full Name of Principal

A. Quensell

Signature of Presiding Member

[Handwritten Signature]

Signature of Principal

23/03/2023

Date:

23.3.2023

Date:

## New Windsor School

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

|   |       | 2021        | 2021        | 2020        |
|---|-------|-------------|-------------|-------------|
|   | Notes | Actual      | Budget      | Actual      |
|   |       | \$          | (Unaudited) | \$          |
|   |       |             | \$          |             |
| <b>Revenue</b>  |       |             |             |             |
| Government Grants   | 2     | 4,216,109   | 4,562,898   | 4,634,046   |
| Locally Raised Funds  | 3     | 120,771     | 110,169     | 136,191     |
| Interest Earned   |       | 1,841       | 4,000       | 5,244       |
| Gain on Sale of Property, Plant and Equipment               |       | 75          | 200         | -           |
|   |       | <hr/>       | <hr/>       | <hr/>       |
|   |       | 4,338,796   | 4,677,267   | 4,775,481   |
| <b>Expenses</b>   |       |             |             |             |
| Locally Raised Funds  | 3     | 27,019      | 61,269      | 59,184      |
| Learning Resources  | 4     | 2,631,995   | 2,711,000   | 2,769,242   |
| Administration  | 5     | 271,127     | 214,550     | 272,792     |
| Finance   |       | 1,659       | 1,500       | 4,213       |
| Property  | 6     | 1,060,692   | 1,569,000   | 1,510,660   |
| Depreciation  | 10    | 80,743      | 105,000     | 88,742      |
| Loss on Disposal of Property, Plant and Equipment           |       | 8,823       | -           | -           |
|   |       | <hr/>       | <hr/>       | <hr/>       |
|   |       | 4,082,058   | 4,662,319   | 4,704,833   |
| <b>Net Surplus / (Deficit) for the year</b>                 |       | 256,738     | 14,948      | 70,648      |
| Other Comprehensive Revenue and Expenses                    |       | -           | -           | -           |
| <b>Total Comprehensive Revenue and Expense for the Year</b> |       | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
|   |       | 256,738     | 14,948      | 70,648      |

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



## New Windsor School

# Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

|  | Actual<br>2021<br>\$ | Budget<br>(Unaudited)<br>2021<br>\$ | Actual<br>2020<br>\$ |
|--|----------------------|-------------------------------------|----------------------|
| <b>Balance at 1 January</b>  | 966,786              | 966,786                             | 896,138              |
| Total comprehensive revenue and expense for the year   | 256,738              | 14,948                              | 70,648               |
| Capital Contributions from the Ministry of Education<br>Contribution - Furniture and Equipment Grant | 8,787                | -                                   | -                    |
| <b>Equity at 31 December</b>   | <b>1,232,311</b>     | <b>981,734</b>                      | <b>966,786</b>       |
| Retained Earnings  | 1,232,311            | 981,734                             | 966,786              |
| Reserves   | -                    | -                                   | -                    |
| <b>Equity at 31 December</b>   | <b>1,232,311</b>     | <b>981,734</b>                      | <b>966,786</b>       |

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



**New Windsor School**  
**Statement of Financial Position**  
As at 31 December 2021

|  |       | 2021      | 2021        | 2020    |
|--|-------|-----------|-------------|---------|
|  | Notes | Actual    | Budget      | Actual  |
|  |       | \$        | (Unaudited) | \$      |
|  |       |           | \$          |         |
| <b>Current Assets</b>                    |       |           |             |         |
| Cash and Cash Equivalents                | 7     | 516,296   | 157,089     | 377,004 |
| Accounts Receivable                      | 8     | 312,656   | 221,916     | 234,822 |
| GST Receivable                           |       | 13,654    | 38,868      | 38,868  |
| Prepayments                              |       | 14,032    | 10,673      | 10,673  |
| Investments                              | 9     | -         | 330,985     | 330,985 |
|  |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 856,638   | 759,531     | 992,352 |
| <b>Current Liabilities</b>               |       |           |             |         |
| Accounts Payable                         | 11    | 281,642   | 436,102     | 493,556 |
| Revenue Received in Advance              | 12    | 37,740    | 29,701      | 29,701  |
| Provision for Cyclical Maintenance       | 13    | 20,177    | 15,000      | 142,136 |
| Finance Lease Liability                  | 14    | 11,994    | 6,500       | 16,283  |
| Funds held for Capital Works Projects    | 15    | 16,759    | -           | 33,472  |
|  |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 368,312   | 487,303     | 715,148 |
| <b>Working Capital Surplus/(Deficit)</b> |       | 488,326   | 272,228     | 277,204 |
| <b>Non-current Assets</b>                |       |           |             |         |
| Property, Plant and Equipment            | 10    | 797,781   | 780,506     | 756,606 |
|  |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 797,781   | 780,506     | 756,606 |
| <b>Non-current Liabilities</b>           |       |           |             |         |
| Provision for Cyclical Maintenance       | 13    | 45,450    | 70,000      | 60,460  |
| Finance Lease Liability                  | 14    | 8,346     | 1,000       | 6,564   |
|  |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 53,796    | 71,000      | 67,024  |
| <b>Net Assets</b>                        |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 1,232,311 | 981,734     | 966,786 |
| <b>Equity</b>                            |       | <hr/>     | <hr/>       | <hr/>   |
|  |       | 1,232,311 | 981,734     | 966,786 |

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



## New Windsor School

# Statement of Cash Flows

For the year ended 31 December 2021

|  | 2021             | 2021                  | 2020           |
|--|------------------|-----------------------|----------------|
| Note   | Actual           | Budget<br>(Unaudited) | Actual         |
|  | \$               | \$                    | \$             |
| <b>Cash flows from Operating Activities</b>                        |                  |                       |                |
| Government Grants  | 1,030,326        | 955,587               | 1,096,867      |
| Locally Raised Funds   | 128,805          | 110,169               | 134,038        |
| Goods and Services Tax (net)                                       | 25,213           | -                     | (11,645)       |
| Payments to Employees  | (504,378)        | (441,000)             | (554,324)      |
| Payments to Suppliers  | (634,165)        | (487,819)             | (279,802)      |
| Cyclical Maintenance Payments in the year                          | (97,540)         | (144,596)             | (29,260)       |
| Interest Paid  | (1,659)          | (1,500)               | (4,213)        |
| Interest Received  | 1,845            | 4,000                 | 7,121          |
| Net cash from / (to) the Operating Activities                      | <u>(51,553)</u>  | <u>(5,159)</u>        | 358,782        |
| <b>Cash flows from Investing Activities</b>                        |                  |                       |                |
| Proceeds from Sale of Property Plant & Equipment (and Intangibles) | (7,787)          | 200                   | -              |
| Purchase of Property Plant & Equipment (and Intangibles)           | (109,531)        | (128,899)             | (57,431)       |
| Purchase of Investments  | 330,985          | -                     | (6,577)        |
| Net cash from / (to) the Investing Activities                      | <u>213,667</u>   | <u>(128,699)</u>      | (64,008)       |
| <b>Cash flows from Financing Activities</b>                        |                  |                       |                |
| Furniture and Equipment Grant                                      | 8,787            | -                     | -              |
| Finance Lease Payments   | (14,897)         | (15,347)              | (14,840)       |
| Funds Held for Capital Works Projects                              | (16,712)         | (70,710)              | (40,087)       |
| Net cash from / to Financing Activities                            | <u>(22,822)</u>  | <u>(86,057)</u>       | (54,927)       |
| <b>Net increase/(decrease) in cash and cash equivalents</b>        | <u>139,292</u>   | <u>(219,915)</u>      | 239,847        |
| Cash and cash equivalents at the beginning of the year             | 7 377,004        | 377,004               | 137,157        |
| <b>Cash and cash equivalents at the end of the year</b>            | 7 <u>516,296</u> | <u>157,089</u>        | <u>377,004</u> |

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# New Windsor School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

New Windsor School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical Maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.





### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments.

Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield of the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

### **h) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **i) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

|   |                         |
|---|-------------------------|
| Building improvements to Crown Owned Assets | 20–40 years             |
| Furniture and equipment                     | 5–10 years              |
| Information and communication technology    | 5 years                 |
| Leased assets held under a Finance Lease    | Term of Lease           |
| Library resources                           | 12.5% Diminishing value |

### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



#### **j) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **k) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

#### **l) Revenue Received in Advance**

Revenue received in advance relates to fees received from the PTA, Whanau Committee and Chrome Books, where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

#### **m) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

#### **o) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **p) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.



**q) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**r) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

|   | 2021             | 2021                  | 2020             |
|---|------------------|-----------------------|------------------|
|   | Actual           | Budget<br>(Unaudited) | Actual           |
|   | \$               | \$                    | \$               |
| Operational grants                              | 827,860          | 796,598               | 846,278          |
| Teachers' salaries grants                       | 2,313,844        | 2,300,000             | 2,316,693        |
| Use of Land and Buildings grants                | 855,475          | 1,300,000             | 1,187,580        |
| Resource teachers learning and behaviour grants | 203,930          | 166,300               | 283,495          |
| Other Government Grants                         | 15,000           | -                     | -                |
|   | <u>4,216,109</u> | <u>4,562,898</u>      | <u>4,634,046</u> |

The school has opted in to the donations scheme for this year. Total amount received was \$64,000 (2020 \$74,400).

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

|   | 2021           | 2021                  | 2020           |
|---|----------------|-----------------------|----------------|
|   | Actual         | Budget<br>(Unaudited) | Actual         |
|   | \$             | \$                    | \$             |
| <b>Revenue</b>  |                |                       |                |
| Donations & Bequests  | 28,775         | 6,000                 | 12,495         |
| Fees for Extra Curricular Activities                        | 36,132         | 50,500                | 51,543         |
| Trading   | 17,848         | 23,400                | 19,320         |
| Fundraising & Community Grants                              | 13,545         | 25,269                | 44,869         |
| Other Revenue   | 24,471         | 5,000                 | 7,964          |
|   | <u>120,771</u> | <u>110,169</u>        | <u>136,191</u> |
| <b>Expenses</b>   |                |                       |                |
| Extra Curricular Activities Costs                           | 4,072          | 33,000                | 22,220         |
| Trading   | 20,919         | 20,000                | 21,892         |
| Fundraising and Community Grant Costs                       | 2,028          | 8,269                 | 15,072         |
|   | <u>27,019</u>  | <u>61,269</u>         | <u>59,184</u>  |
| <i>Surplus/ (Deficit) for the year Locally raised funds</i> | <u>93,752</u>  | <u>48,900</u>         | <u>77,007</u>  |

## 4. Learning Resources

|  | 2021             | 2021                  | 2020             |
|--|------------------|-----------------------|------------------|
|  | Actual           | Budget<br>(Unaudited) | Actual           |
|  | \$               | \$                    | \$               |
| Curricular                               | 43,433           | 71,000                | 37,742           |
| Equipment repairs                        | 573              | 5,000                 | 1,744            |
| Information and communication technology | 40,213           | 43,000                | 27,647           |
| Library resources                        | 949              | 7,000                 | 3,909            |
| Employee benefits - salaries             | 2,534,545        | 2,545,000             | 2,677,296        |
| Staff development                        | 12,282           | 40,000                | 20,904           |
|  | <u>2,631,995</u> | <u>2,711,000</u>      | <u>2,769,242</u> |

## 5. Administration

|  | 2021           | 2021           | 2020           |
|--|----------------|----------------|----------------|
|  | Actual         | Budget         | Actual         |
|  | \$             | (Unaudited)    | \$             |
|  |                | \$             |                |
| Audit Fee                                      | 7,545          | 7,000          | 6,242          |
| Board of Trustees Fees                         | 5,005          | 5,700          | 5,445          |
| Board of Trustees Expenses                     | 11,443         | 6,500          | 52,477         |
| Communication                                  | 16,822         | 9,000          | 8,252          |
| Consumables                                    | 13,850         | 12,000         | 13,360         |
| Legal Fees                                     | 24,779         | -              | -              |
| Other  | 24,633         | 16,350         | 33,451         |
| Employee Benefits - Salaries                   | 149,458        | 141,000        | 139,650        |
| Insurance                                      | 7,592          | 10,000         | 6,915          |
| Service Providers, Contractors and Consultancy | 10,000         | 7,000          | 7,000          |
|  | <u>271,127</u> | <u>214,550</u> | <u>272,792</u> |

## 6. Property

|                                     | 2021             | 2021             | 2020             |
|-------------------------------------|------------------|------------------|------------------|
|                                     | Actual           | Budget           | Actual           |
|                                     | \$               | (Unaudited)      | \$               |
|                                     |                  | \$               |                  |
| Caretaking and Cleaning Consumables | 17,262           | 13,500           | 12,791           |
| Consultancy and Contract Services   | 48,188           | 52,500           | 62,898           |
| Cyclical Maintenance Provision      | (39,429)         | 27,000           | 94,354           |
| Grounds                             | 23,654           | 12,000           | 10,307           |
| Heat, Light and Water               | 59,241           | 70,000           | 59,123           |
| Repairs and Maintenance             | 26,432           | 30,000           | 23,932           |
| Use of Land and Buildings           | 855,560          | 1,300,000        | 1,187,580        |
| Security                            | 9,744            | 9,000            | 10,100           |
| Employee Benefits - Salaries        | 60,040           | 55,000           | 49,575           |
|                                     | <u>1,060,692</u> | <u>1,569,000</u> | <u>1,510,660</u> |

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

|   | 2021           | 2021           | 2020           |
|---|----------------|----------------|----------------|
|   | Actual         | Budget         | Actual         |
|   | \$             | (Unaudited)    | \$             |
|   |                | \$             |                |
| Bank Accounts                                     | 183,734        | 157,089        | 377,004        |
| Short-term Bank Deposits                          | 332,562        | -              | -              |
| Cash and cash equivalents for Cash Flow Statement | <u>516,296</u> | <u>157,089</u> | <u>377,004</u> |

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$516,296 Cash and Cash Equivalents, \$16,759 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2022 on Crown owned school buildings.



## 8. Accounts Receivable

|  | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|--|----------------------|-------------------------------------|----------------------|
| Receivables                                | 37,591               | 37,793                              | 37,793               |
| Receivables from the Ministry of Education | 69,355               | -                                   | 12,906               |
| Bank Staffing Underuse                     | 37,825               | -                                   | -                    |
| Interest Receivable                        | 405                  | 410                                 | 410                  |
| Teacher Salaries Grant Receivable          | 167,480              | 183,713                             | 183,713              |
|  | <u>312,656</u>       | <u>221,916</u>                      | <u>234,822</u>       |
| Receivables from Exchange Transactions     | 37,996               | 38,203                              | 38,203               |
| Receivables from Non-Exchange Transactions | 274,660              | 183,713                             | 196,619              |
|  | <u>312,656</u>       | <u>221,916</u>                      | <u>234,822</u>       |

## 9. Investments

The School's investment activities are classified as follows:

|                          | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|--------------------------|----------------------|-------------------------------------|----------------------|
| Current Asset            |                      |                                     |                      |
| Short-term Bank Deposits | -                    | 330,985                             | 330,985              |
| Total Investments        | <u>-</u>             | <u>330,985</u>                      | <u>330,985</u>       |

## 10. Property, Plant and Equipment

|   | Opening<br>Balance (NBV)<br>\$ | Additions<br>\$ | Disposals<br>\$ | Impairment<br>\$ | Depreciation<br>\$ | Total (NBV)<br>\$ |
|---|--------------------------------|-----------------|-----------------|------------------|--------------------|-------------------|
| <b>2021</b>                                 |                                |                 |                 |                  |                    |                   |
| Buildings                                   | 548,773                        | -               | -               | -                | (29,363)           | 519,410           |
| Furniture and Equipment                     | 136,918                        | 100,306         | (7,863)         | -                | (29,111)           | 200,250           |
| Information and Communication<br>Technology | 14,764                         | 6,963           | -               | -                | (5,914)            | 15,813            |
| Leased Assets                               | 28,452                         | 17,322          | -               | -                | (12,244)           | 33,530            |
| Library Resources                           | 27,699                         | 6,152           | (962)           | -                | (4,111)            | 28,778            |
| <b>Balance at 31 December 2021</b>          | <u>756,606</u>                 | <u>130,743</u>  | <u>(8,825)</u>  | <u>-</u>         | <u>(80,743)</u>    | <u>797,781</u>    |

The net carrying value of equipment held under a finance lease is \$33,530 (2020 \$28,452)

|   | 2021<br>Cost or<br>\$ | 2021<br>Accumulated<br>\$ | 2021<br>Net Book<br>\$ | 2020<br>Cost or<br>\$ | 2020<br>Accumulated<br>\$ | 2020<br>Net Book<br>\$ |
|---|-----------------------|---------------------------|------------------------|-----------------------|---------------------------|------------------------|
| Buildings                                   | 1,077,219             | (557,809)                 | 519,410                | 1,077,219             | (528,446)                 | 548,773                |
| Furniture and Equipment                     | 545,710               | (345,460)                 | 200,250                | 470,222               | (333,304)                 | 136,918                |
| Information and Communication<br>Technology | 159,087               | (143,274)                 | 15,813                 | 152,124               | (137,360)                 | 14,764                 |
| Leased Assets                               | 63,800                | (30,270)                  | 33,530                 | 46,478                | (18,026)                  | 28,452                 |
| Library Resources                           | 110,637               | (81,859)                  | 28,778                 | 108,242               | (80,543)                  | 27,699                 |
| <b>Balance at 31 December</b>               | <u>1,956,453</u>      | <u>(1,158,672)</u>        | <u>797,781</u>         | <u>1,854,285</u>      | <u>(1,097,679)</u>        | <u>756,606</u>         |



## 11. Accounts Payable

|                                       | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|---------------------------------------|----------------------|-------------------------------------|----------------------|
| Creditors                             | 9,997                | 209,908                             | 209,908              |
| Accruals                              | 8,993                | 6,561                               | 6,561                |
| Banking Staffing Overuse              | -                    | -                                   | 20,216               |
| Employee Entitlements - salaries      | 166,123              | 190,646                             | 190,646              |
| Employee Entitlements - leave accrual | 20,616               | 28,987                              | 28,987               |
| Operating creditors - MOE             | 75,913               | -                                   | 37,238               |
|                                       | <u>281,642</u>       | <u>436,102</u>                      | <u>493,556</u>       |
| Payables for Exchange Transactions    | 281,642              | 436,102                             | 493,556              |
|                                       | <u>281,642</u>       | <u>436,102</u>                      | <u>493,556</u>       |

The carrying value of payables approximates their fair value.

## 12. Revenue Received in Advance

|                          | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|--------------------------|----------------------|-------------------------------------|----------------------|
| Other revenue in Advance | 37,740               | 29,701                              | 29,701               |
|                          | <u>37,740</u>        | <u>29,701</u>                       | <u>29,701</u>        |

## 13 Provision for Cyclical Maintenance

|   | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|---|----------------------|-------------------------------------|----------------------|
| Provision at the Start of the Year                    | 202,596              | 202,596                             | 137,502              |
| Increase/ (decrease) to the Provision During the Year | (39,429)             | 27,000                              | 94,354               |
| Use of the Provision During the Year                  | (97,540)             | (144,596)                           | (29,260)             |
| Provision at the End of the Year                      | <u>65,627</u>        | <u>85,000</u>                       | <u>202,596</u>       |
| Cyclical Maintenance - Current                        | 20,177               | 15,000                              | 142,136              |
| Cyclical Maintenance - Term                           | 45,450               | 70,000                              | 60,460               |
|   | <u>65,627</u>        | <u>85,000</u>                       | <u>202,596</u>       |





#### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

|  | 2021<br>Actual<br>\$ | 2021<br>Budget<br>(Unaudited)<br>\$ | 2020<br>Actual<br>\$ |
|--|----------------------|-------------------------------------|----------------------|
| No Later than One Year                           | 12,420               | 6,500                               | 17,715               |
| Later than One Year and no Later than Five Years | 8,467                | 1,000                               | 6,773                |
| Future Finance Charges                           | (547)                | -                                   | (1,641)              |
|  | <u>20,340</u>        | <u>7,500</u>                        | <u>22,847</u>        |
| <b>Represented by</b>                            |                      |                                     |                      |
| Finance lease liability - Current                | 11,994               | 6,500                               | 16,283               |
| Finance lease liability - Term                   | 8,346                | 1,000                               | 6,564                |
|  | <u>20,340</u>        | <u>7,500</u>                        | <u>22,847</u>        |

#### 15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

|                             | 2021               | Opening<br>Balances<br>\$ | Receipts<br>from MoE<br>\$ | Payments<br>\$   | BOT<br>Contribution | Closing<br>Balances<br>\$ |
|-----------------------------|--------------------|---------------------------|----------------------------|------------------|---------------------|---------------------------|
| Classroom Upgrade Patriot   | <i>in progress</i> | (10,907)                  | -                          | (10,500)         | 1,750               | (19,657)                  |
| Rooms 23-26 Refurb          | <i>completed</i>   | (2,000)                   | -                          | -                | 2,000               | -                         |
| Permanent Outdoor Structure | <i>completed</i>   | 33,471                    | -                          | (35,014)         | 1,543               | -                         |
| Classroom Upgrade Shakthi   | <i>in progress</i> | -                         | 484,128                    | (533,826)        | -                   | (49,698)                  |
| Astroturf                   | <i>in progress</i> | -                         | 59,518                     | (42,759)         | -                   | 16,759                    |
| Totals                      |                    | <u>20,564</u>             | <u>543,646</u>             | <u>(622,099)</u> | <u>5,293</u>        | <u>(52,596)</u>           |

#### Represented by:

|   |                 |
|---|-----------------|
| Funds Held on Behalf of the Ministry of Education | 16,759          |
| Funds Due from the Ministry of Education          | (69,355)        |
|   | <u>(52,596)</u> |

|                             | 2020               | Opening<br>Balances<br>\$ | Receipts<br>from MoE<br>\$ | Payments<br>\$   | BOT<br>Contribution | Closing<br>Balances<br>\$ |
|-----------------------------|--------------------|---------------------------|----------------------------|------------------|---------------------|---------------------------|
| Boiler Conversion           | <i>completed</i>   | 900                       | -                          | -                | (900)               | -                         |
| Classroom Upgrade           | <i>in progress</i> | 72,659                    | -                          | (83,566)         | -                   | (10,907)                  |
| Rooms 23-26 Refurb          | <i>in progress</i> | -                         | -                          | (2,000)          | -                   | (2,000)                   |
| Permanent Outdoor Structure | <i>in progress</i> | -                         | 249,836                    | (216,365)        | -                   | 33,471                    |
| Totals                      |                    | <u>72,659</u>             | <u>249,836</u>             | <u>(301,931)</u> | <u>-</u>            | <u>20,564</u>             |

#### Represented by:

|   |               |
|---|---------------|
| Funds Held on Behalf of the Ministry of Education | 33,472        |
| Funds Due from the Ministry of Education          | (12,907)      |
|   | <u>20,565</u> |

## 16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 17. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all board members, Principal, Deputy Principals and Heads of Departments.

|   | <b>2021</b>   | <b>2020</b>   |
|---|---------------|---------------|
|   | <b>Actual</b> | <b>Actual</b> |
|   | <b>\$</b>     | <b>\$</b>     |
| <i>Board Members</i>                        |               |               |
| Remuneration                                | 5,005         | 5,445         |
| <i>Leadership Team</i>                      |               |               |
| Remuneration                                | 486,866       | 519,911       |
| Full-time equivalent members                | 4             | 5             |
| Total key management personnel remuneration | 491,871       | 525,356       |

There are 8 members of the Board excluding the Principal. The Board had held 11 full meetings of the Board in the year. The Board also has 2 Finance members that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

|  | <b>2021</b>   | <b>2020</b>   |
|--|---------------|---------------|
|  | <b>Actual</b> | <b>Actual</b> |
|  | <b>\$000</b>  | <b>\$000</b>  |
| Salaries and Other Short-term Employee Benefits: |               |               |
| Salary and Other Payments                        | 170 - 180     | 150 - 160     |
| Benefits and Other Emoluments                    | 4 - 5         | 4 - 5         |
| Termination Benefits                             | -             | -             |

### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

| <b>Remuneration</b> | <b>2021</b>       | <b>2020</b>       |
|---------------------|-------------------|-------------------|
| <b>\$000</b>        | <b>FTE Number</b> | <b>FTE Number</b> |
| 100 - 110           | 3                 | 2                 |
|                     | 3                 | 2                 |
|                     | 3                 | 2                 |

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statement.

## 23 Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## 24. COVID 19 Pandemic on going implications

### Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

### Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

### Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

### Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

### Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students and/or Board of Trustee operated boarding facilities.